



LAGUNA ART MUSEUM

Date Created: August 2022
Position: Museum Educator (Full Time)
Reports To: Deputy Director
FLSA Status: Non-Exempt

The primary function of the Museum Educator is to develop, coordinate, evaluate, and present educational curriculum and experiences for learners of all ages. Curriculum and programs are developed around the museum's permanent collection, exhibition schedule and the museum's upcoming educational initiatives. The position is supported by a group of Teaching Artists who more often than not teach and implement the curriculum developed by the Museum Educator.

Responsibilities and duties of the position include:

1. The development, implementation, and evaluation of preschool through high school educational initiatives and programs, responsive to current thinking in the fields of museum education, education theory, and informal learning
2. Development of curriculum including school tours, teacher programs, and general outreach programs that meet California Content Standards
3. Preparing, presenting, and evaluating onsite and off-site art activities, including in K-12 classrooms and at the Boys and Girls Clubs
4. Assisting in the development of the museum's Teaching Artist program
5. Producing exhibition or collection themed Education / Teacher Resource Guides that meet California Content Standards
6. Developing, implementing, and evaluating 2-3 Evenings for Educators annually to build relationships with teachers and administrators.
7. Attending and assisting at evening and weekend educational programs when necessary.

Requirements for the position include:

1. Bachelor's degree in studio art, art education, museum education, or a related field.
2. 3+ years' experience working with students in formal and informal learning environments.
3. Teaching experience in a classroom or other educational environment
4. Strong organizational skills and attention to detail.
5. Familiarity with California Department of Education Content Standards
6. Familiarity with museum best practices
7. Ability to interact successfully with diverse audiences and museum stakeholders.
8. Proficient in Microsoft Office Suite

This is a full-time, non-exempt salaried position. The pay for this position ranges from \$20-\$22 per hour, depending on candidate experience.

Language Skills

Must be a good communicator. Must have the ability to read, write, and speak English. Must be able to read and interpret documents.

Mathematical Skills

Ability to add, subtracts, multiply and divide in all units of measure, using whole numbers, common fractions and decimals.

Physical Demands

Must have the ability to lift a minimum of 50 lbs. While performing the duties of this job, the employee is regularly required to stand, walk, and climb; use hands to finger, handle or feel; and talk or hear. Specific vision abilities required by this job include close vision, distance vision, and color vision.

Certificates, Licenses, Registrations

Valid California State Driver's License required with acceptable driving record.

Work Environment

This is a fast paced but safe environment where most work is indoors. Must be flexible with schedule changes, assignments, work locations and requirements. Noise level is moderate.

Certificates, Licenses, Registrations

Valid California State Driver's License required with acceptable driving record.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, or feel and talk or hear. The employee is occasionally required to stand; walk; sit; climb or balance; and stoop, kneel or crouch.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

To apply: Please email a cover letter and resume to Sabina Vitale, Executive Assistant to the Executive Director at svitale@lagunaartmuseum.org. Please use "Museum Educator Application" as the subject line.